

## MINUTES OF IQAC MEETING HELD ON 03-11-2023

A meeting of IQAC was held on dated 3rd November 2023 at 2:00 P.M under the chairmanship of Principal Dr. Vinod K. Sharma in office of the Principal.

Following members attended the meeting:

1. Dr. Ajay Singh Katoch ~~Kain~~
2. Prof. Dinesh Jamwal ~~Two~~
3. Prof. Shivani Datta ~~Silwan~~
4. Prof. Ajay Thakur ~~Amy~~
5. Prof. Sudesh Kumar ~~Rohit~~
6. Dr. Neetu Sinha ~~87~~
7. Prof. Raj Lakshmi ~~Kalpana~~

This was the first meeting of IQAC for the session 2023-24. At the outset Principal sir welcomed all the members in this meeting. He apprised the members about the role and function of IQAC in a college.

Dr. Ajay Singh Katoch coordinator of IQAC also expressed his views about the IQAC and its linkage with the NAAC. He explained the role of all members for the successful functioning of IQAC and urged to all members to work as a team for the achievement of IQAC objectives.

IQAC of Govt. Degree College Matowal is reconstituted for the session 2023-24 in this meeting. This cell will functional with immediate effect. The composition of IQAC is as follows:

Sl. N.	Name	Designation	Position
1.	Dr. Vinod Sharma.	Principal	Chairman
2.	Dr. Ajay Singh Katoch	Asst. Prof.	Co-ordinator
3.	Sh. Dinesh Jamwal	Asst. Prof	Member
4.	Ms. Shivani Datta	—Do—	—Do—

## MINUTES OF I.O.C.

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|-----|---------------------|-----------------|--------|
| 5.  | Bro Sh. Ajay Kumar  | Asst Prof       | Member |
| 6.  | Ms. Sudesh Kumar    | - Do -          | - Do   |
| 7.  | Dr. Neetu Sinha     | - Do -          | - Do   |
| 8.  | Ms. Raj Lakshmi     | - Do -          | - Do   |
| 9.  | Ms. Simmi Kumar     | Supt.           | - Do - |
| 10. | Prof. Shubhra Gupta | Retd. Principal | - Do - |
| 11. | Ms. Madhu Bala      | PTA President   | - Do - |
| 12. | Ms. Puja Choudhary  | CSCA President  | - Do - |

In this meeting all the members were directed to conduct the various activities of in their respective clubs/societies in a planned manner.

It was also resolved in the meeting to conduct sports meet and House examination in the month of December 2023.

The meeting ended with the vote of thanks to the Chair.

Dr. Ajay Singh Katrech  
(I.O.C Co-ordinator)

Dr. Vinod Sharma  
Chairperson (I.O.C)  
Cm.  
Principal  
G.D.C. Matnoway.

MINUTES OF IOAC MEETING HELD ON 28-02-2024

A meeting of IOAC was held on dated 28th February 2024 at 2:00 p.m under the chairmanship of Principal Dr. Vinod Kumar Sharma in the office of the principal. The following members of IOAC were present in the meeting.

1. Dr. Ajay Singh Katoch. ✓ (Chair)
2. Prof. Dinesh Samwai ✓
3. Prof. Shyamali Datta ✓
4. Prof. Ajay Kumar. ✓
5. Prof. Sudesh Kumar. ✓
6. Dr. Neetu Singh. ✓
7. Prof. Raj Lakshmi ✓

The following agendas were discussed and unanimously decided in the meeting.

1. The chairperson asked the IOAC members to file the proper updation and maintenance of the activities register of their respective clubs / societies in chronological order. He also asked the members to submit activities report on monthly basis to IOAC Co-ordinator and to the convenor of college web-site Committee.
2. It was also proposed to organise Annual Prize Distribution function in the month of March 2024.

The meeting ended with the vote of thanks to the chair.

Dr. Ajay Singh Katoch  
(IOAC Co-ordinator)

Dr. Vinod Sharma.  
Chairperson, IOAC  
Cum  
Principal (GDMC)

## MINUTES OF IOAC MEETING HELD ON 03-05-2024

A meeting of IOAC was held on dated 20th February 2024 at 2:30 P.M. under the chairmanship of Principal Dr. Vinod Sharma in the office of the Principal. The following members of IOAC were present in the meeting.

1. Dr. Ajay Singh Katoch ✓
2. Prof. Dinesh Jamwal ✓
3. Prof. Shuvani Datta ✓
4. Prof. Ajay Kumar ✓
5. Prof. Sudesh Kumar ✓
6. Dr. Neetu Singh ✓
7. Prof. Ray Lakshmi ✓

The following agenda was discussed and unanimously decided in the meeting.

1. The Chairperson informed to IOAC members that Govt. Degree College, Matwara has been placed under Cluster Head, Govt. Degree College, Nagpur Bagwan for NAAC related purposes. As per the directions received from the DHE Shimla in order to promote quality Education, culture in institutions in achieving the desirable outcome Committees for Qualitative Initiatives and R&D have been constituted for this college as under:

S.N.	NAME	Appointment
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1. New Initiative Committee

Dr. Ajay Singh Katoch

Convenor

## 2. Research, Development and Innovation Committee.

Prof. Dinesh Tamtaur,

Chairperson

## 3. Career Guidance and Placement Cell

Prof. Shweta Batta:

Chairperson

## 4. Faculty and Student Empowerment Committee

Prof. Sudesh Kumar

Chairperson

## 5. Institution Incubation Centre Committee,

Prof. Ajay Kumar

Chairperson

## 6. Academic and Co-curricular activities Committee

Dr. Meenu Singh,

Chairperson

Prof. Ray Lakshmi

Member

2. The chairperson advised to all the committee heads

to chalk out the plan of their respective cell and submit the action taken report to the coordination of IOAC in time bound manner.

3. It was also decided in the meeting to initiate the process of printing of prospectus for the new admission of the students for the academic session 2021-22.

The meeting ended with vote of thanks to the chair.

Dr. Ajay Singh Kaitach,  
(IOAC Co-ordinator)

Dr. Vinod Sharma  
Principal cum  
Chairperson (IOAC)  
G.P.C. Matlani